

REPORT OF FINANCE COMMITTEE

A meeting of the Finance Committee was held on Tuesday, May 26, 1964. Those present were Messrs. Fred Long, Council President, Member Ex Officio, George Sauer, Chairman, Property Committee, Arthur Block, William Single, III, Ernest Jones, Financial Secretary, and Richard W. Single, Treasurer.

Those matters discussed were as follows:

- (1) The financial feasibility of retaining the services of a Christain Education Worker.
- (2) Repairs to the Church School Building
- (3) Acquisition of a duplicating machine
- (4) Electric Typewriter - Changes in type

In consequence of the discussion had on the preceding topics, the Finance Committee is prepared to make the following recommendations for the consideration of the Church Council and Pastor.

(1) A comprehensive analysis of the current financial position including income and expenditure patterns, was made in determining the financial feasibility of the acquisition of a Christain Education Worker by United Church. Based upon these patterns, and the financial commitments of United Church, it is the opinion of the Finance Committee that such an expenditure could not be considered for at least the balance of 1964.

During the interim period, it is requested that the Pastor, if possible, obtain and provide the Finance Committee with information indicating the duties which would be assumed and/or assigned to such an employee, churches within this area who presently employ such a person, and approximate salaries commanded by such persons.

(2) In light of recent discussions at Church Council meetings concerning the need for repairs to and maintenance of the Church School Building, several members of the Finance Committee have recently made an examination of the Church School Building. The results of that examination indicate an urgent and immediate need for action to be taken to rectify the rapidly deteriorating condition of the building.

The Finance Committee, therefore, makes the following recommendation, to wit: (1) that a joint committee from the Church Council and the Church School be formed for the purpose of making a detailed inspection of the Church School Building to determine the extent to which repairs are needed; (2) that the report of said committee be submitted to the Church Council in writing; (3) that thereupon a sufficient number of qualified contractors be requested to submit bids as to the cost of making said repairs, in accordance with the report of the joint committee; (4) that - in compliance with the Constitution and By-Laws of the Church - a Congregational Meeting be called for the purpose of obtaining the authority to negotiate a mortgage in sufficient amount to cover the cost of the repairs; and (5) that the work be begun as soon as possible.

As an ancillary matter, and in an attempt to resolve the problem of the repayment of the mortgage - should same be authorized - it is the recommendation of of the Finance Committee that the present "Spiritual Building" envelope be designated as a "Building Maintenance" envelope so as to create a fund with which to defray future maintenance costs.

It has recently come to the attention of the Finance Committee

that the Church School maintains a Building Fund account which boasts an approximate balance of \$5000.00. It is the suggestion of the Finance Committee that the Church School be requested to make a substantial contribution toward the defrayment of the expenses to be incurred in the renovation of the Church School Building.

Also, to obviate any possible duplicity in the establishment of maintenance funds, it is our suggestion that the Church School be requested to inform the Council of the use of this fund, and what future expenses - if any - will be defrayed thereby. It is our earnest belief that the foregoing proposal will allow for more effectual maintenance and budgeting as pertains to the Church, per se.

(3) In considering both the need for a new duplicating machine, and what type, size and capacity machine - if any - should be purchased, the Finance Committee will arrange - as soon as practicable - a meeting with the Church Secretary for a discussion of the foregoing. A more comprehensive report, indicating the results of this discussion, will be forthcoming at a subsequent meeting.

(4) It has been brought to the attention of the Finance Committee, that it would be desirable to change the style of type in the portable electric typewriter presently owned by the Church so as to increase the functional use of said typewriter. It has been proposed that the machine be placed for sale in the business establishment of Mr. Arthur Block, and, that should such a sale be effectuated, the proceeds be applied to the purchase price of a new typewriter. This proposal is in lieu of changing the type of the present machine, which job would cost approximately \$70.00. It is the recommendation of the

Finance Committee that the proposal to sell the machine and apply the proceeds to the purchase of a new typewriter be adopted.

It should be noted that the preceding recommendations - while the result of lengthy discussion and deliberation - are not binding, but are brought forth for the consideration and action by the Church Council.

Respectfully submitted,

Richard W. Single, Treasurer